

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

March 20, 2007

**Aldermen Garrity, O'Neil,
Osborne, Gatsas, Duval**

6:00 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman Garrity calls the meeting to order.
2. The Clerk calls the roll.
3. Amending resolution and budget authorization for the FY2007 CIP 210207 Immunization Services in the amount of \$5,900.
Gentlemen, what is your pleasure?
4. Amending resolution and budget authorization for the FY2007 CIP 210607 School Based Dental Services in the amount of \$5,000.
Gentlemen, what is your pleasure?
5. Amending resolution and budget authorization for the FY2007 CIP 210707 STD Clinical and DIS Program in the amount of \$5,701.
Gentlemen, what is your pleasure?
6. Amending resolution and budget authorization for the FY2007 CIP 214307 Girls Inc. Facility Improvement Project in the amount of \$40,000.
Gentlemen, what is your pleasure?
7. Amending resolution and budget authorization for the FY2007 CIP 214407 Senior Wellness Funding Initiative Program in the amount of \$2,300.
Gentlemen, what is your pleasure?

8. Amending resolution and budget authorization for the FY2007 CIP 412307 Mayor's Youth Advisory Council High School Dropout Reduction Project in the amount of \$7,000.

Gentlemen, what is your pleasure?

9. Amending resolution and budget authorization for the FY2007 CIP 412407 Public Safety Interoperability Portable Radios Program in the amount of \$6,534.

Gentlemen, what is your pleasure?

10. Amending resolution and budget authorization for the FY2007 CIP 511407 Black Brook Dam Removal Engineering (Watershed Restoration) Project in the amount of \$130,000.

Gentlemen, what is your pleasure?

11. Amending resolution and budget authorization for the FY2007 CIP 511807 Recreational Improvements Fund Project in the amount of \$10,000.

Gentlemen, what is your pleasure?

12. Amending resolution and budget authorization for the FY2007 CIP 511907 Preservation of the City of Manchester's Cemetery Record Project in the amount of \$5,000.

Gentlemen, what is your pleasure?

13. Amending resolution and budget authorization for the FY2007 CIP 610407 Housing Rehab/Lead Hazard Control Program in the amount of \$400,000.

Gentlemen, what is your pleasure?

14. CIP Budget Authorization:
811307 Citywide Revaluation – Revision #1

Gentlemen, what is your pleasure?

15. Communication from Ron Ludwig, Director of Parks, Recreation & Cemetery, advising that \$12,000 is required to accomplish the replacement of the Sheehan/Basquil monument.

(Note: quotation to be forwarded prior to meeting.)

Gentlemen, what is your pleasure?

16. Communication from Robert MacKenzie, Director of Planning, advising of current negotiations with owners of the Blacksmith property on Second Street noting if all is in order and funds are available amending resolutions and budget authorizations may be brought in at this evening's meeting.

Gentlemen, what is your pleasure?

17. Communication from Robert MacKenzie, Director of Planning, seeking approval to apply for CTAP (Community Technical Assistant Program) funds (\$15,000) to assist in planning for the redevelopment of the Hollow and Wilson Street neighborhoods.

Gentlemen, what is your pleasure?

18. Communication from Robert MacKenzie, Director of Planning, on behalf of MHRA and the Anagnost Companies, seeking funding in the amount of \$500,000 for the Karatzas Avenue Housing Project.

Gentlemen, what is your pleasure?

19. Communication from Robert MacKenzie, Director of Planning, advising of a request of Mr. Hector Ortiz that the City forgive the remaining \$23,304 loan balance of a Lead Hazard Control Program Mortgage for property located at 490 Spruce Street.

Gentlemen, what is your pleasure?

20. Communication from Brandy Stanley, Parking Manager, advising that following approval of the Public Safety and Traffic Committee the lighting system in the Victory Parking Garage will be replaced at an estimated cost of \$100,000 from the CIP 5200-7109-C700-05 Parking and Traffic Improvements.

Gentlemen, what is your pleasure?

TABLED ITEMS

A motion is in order to remove any of the following items from the table for discussion.

21. Petition to discontinue a portion of So. Bedford Street.
(Tabled 07/11/2006. On July 11, 2006, the BMA voted to refer this matter also to the Special Committee on Riverfront Activities and Baseball. Tabled in Riverfront Committee on 11/13/2006.)
22. Communication from Lowell Terrace Associates proposing a mortgage/debt consolidation for property located at the northwest corner of Lowell and Chestnut Streets.
(Tabled 08/14/2006. Further information submitted by Finance available for viewing at the Office of the City Clerk and previously forwarded to Committee members.)
23. Security estimate provided by Pelmac Industries for property located behind the West Side Ice Arena and the Jr. Deb Softball field.
(Tabled 10/23/2006 pending reports from Parking, Planning and CIP.)
24. If there is no further business, a motion is in order to adjourn.

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Nine Hundred Dollars (\$5,900) for the FY2007 CIP 210207 Immunization Services.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional grant funds from the State of New Hampshire Department of Health and Human Services to implement immunization services in Manchester;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By increasing:

FY2007 CIP 210207 – Immunization Services - \$5,900 State
(from \$82,500 to \$88,400)

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: 210207

Project Year: 2007

CIP Resolution: 6/12/2006

Title: Immunization Services

Amending Resolution: 4/3/2007

Administering Department: Health Department

Revision: 1

Project Description: Program to promote childhood immunizations and improve immunization rates.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	07/01/07
2	Program Completion	06/30/08
3		
4		
5		

Expected Completion Date: 6/30/2008

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$62,626.00	\$0.00	\$0.00	\$62,626.00
Fringes	\$20,667.00	\$0.00	\$0.00	\$20,667.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$5,107.00	\$0.00	\$0.00	\$5,107.00
TOTAL	\$88,400.00	\$0.00	\$0.00	\$88,400.00

Revisions

1. Budget increased from \$82,500 to \$88,400 due to the receipt of additional grant funds.

COMMENTS



Robert S. MacKenzie, AtCP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie
Director of Planning

Date: March 12, 2007

Subject: Health Department – State Health Grants – CIP #210207, CIP #210607 & CIP #210707

The Health Department has notified us that the City has been approved to receive additional grant funds totaling \$16,601 from the State of New Hampshire Department of Health and Human Services for three different programs. These funds will be added to Immunization Services (\$5,900), School Based Dental Services (\$5,000) and the STD Clinical & DIS Program (\$5,701) resulting in the provision of additional health care services by the Manchester Health Department.

As such, we have prepared the appropriate budget authorization form necessary for additional programming.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

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One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Dollars (\$5,000) for the FY2007 CIP 210607 School Based Dental Services."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional grant funds from the State of New Hampshire Department of Health and Human Services to implement school based dental services in Manchester;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By increasing:

FY2007 CIP 210207 – School Based Dental Services - \$5,000 State
(from \$15,000 to \$20,000)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 210607

Project Year: 2007

CIP Resolution: 6/12/2006

Title: School Based Dental Services

Amending Resolution: 4/3/2007

Administering Department: Health Department

Revision: 1

Project Description: Program funding to support school based dental services currently provided by the Manchester Health Department as well as allow for the expansion of care for Manchester children.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	07/01/07
2	Program Completion	06/30/08
3		
4		
5		
Expected Completion Date:		6/30/2008

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$12,842.00	\$0.00	\$0.00	\$12,842.00
Fringes	\$4,238.00	\$0.00	\$0.00	\$4,238.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$2,920.00	\$0.00	\$0.00	\$2,920.00
TOTAL	\$20,000.00	\$0.00	\$0.00	\$20,000.00

Revisions

1. Budget increased from \$15,000 to \$20,000 due to the receipt of additional grant funds.

COMMENTS

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City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Seven Hundred and One Dollars (\$5,701) for the FY2007 CIP 210707 STD Clinical and DIS Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and


WHEREAS, the Board of Mayor and Aldermen wishes to accept additional grant funds from the State of New Hampshire Department of Health and Human Services to implement services for individuals in Manchester who have been in contact with or at risk of being exposed to sexually transmitted diseases;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By increasing:

FY2007 CIP 210707 – STD Clinical and DIS Program - \$5,701 State
(from \$78,116 to \$83,817)

Resolved, that this Resolution shall take effect upon its passage.



CIP BUDGET AUTHORIZATION

CIP #: 210707

Project Year: 2007

CIP Resolution: 6/12/2006

Title: STD Clinical & DIS Program

Amending Resolution: 4/3/2007

Administering Department: Health Department

Revision: 1

Project Description: Walk-in clinic for persons at risk of STD; referral site for individuals identified as having been in contact with an identified case of STD.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	07/01/07
2	Program Completion	06/30/08
3		
4		
5		

Expected Completion Date:

6/30/2008

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$50,651.00	\$0.00	\$0.00	\$50,651.00
Fringes	\$14,766.00	\$0.00	\$0.00	\$14,766.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$17,300.00	\$0.00	\$0.00	\$17,300.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$1,100.00	\$0.00	\$0.00	\$1,100.00
TOTAL	\$83,817.00	\$0.00	\$0.00	\$83,817.00

Revisions

1. Budget increased from \$78,116 to \$83,817 due to the receipt of additional grant funds.

COMMENTS

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Thousand Dollars (\$40,000) for the FY2007 CIP 214307 Girls Inc. Facility Improvement Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant, and Home funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to provide funding assistance in the form of a repayable loan to Girls Inc. for the purpose of improvements to their facility;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 214307 – Girls Inc. Facility Improvement Project - \$40,000 CDBG/PI

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 214307

Project Year: 2007

CIP Resolution: 6/12/2007

Title: Girls Inc Facility Improvement Project

Amending Resolution: 3/20/2007

Administering Department: Girls Inc

Revision:

Project Description

Funding to assist in the renovation and update of their kitchen at the Varney Street facility.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	03/21/07
2	Program Completion	12/31/07
3		
4		
5		

Expected Completion Date:

12/31/2007

Line Item Budget

	CDBG/PI			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$40,000.00	\$0.00	\$0.00	\$40,000.00
TOTAL	\$40,000.00	\$0.00	\$0.00	\$40,000.00

Revisions

COMMENTS \$40,000 funding assistance is in the form of a repayable loan.



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: March 9, 2007

Subject: Girls Inc Funding Request

Cathy Duffy, Director of Girls Inc has approached this Office inquiring about the possibility of funding to assist her organization in the renovation and update of the kitchen at their Varney Street facility. Ms. Duffy identifies the need for assistance in the amount of \$50,000. As the attached letter indicates, the cost estimation for this project did not adequately take into consideration unanticipated problems such as the need to replace the boiler and installation of a commercial range venting system resulting in a significant shortfall above and beyond their available funds.

Should the Committee be so inclined to consider this request, Staff would recommend the provision of a loan in the amount of \$40,000. These funds would come from unprogrammed CDBG funds (from closed out CDBG projects) and program income generated from other loans.

We have put together for your review an amending resolution and budget authorization both of which would be required to move this project forward if that is the wish of the Committee.

Attachments:

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One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Three Hundred Dollars (\$2,300) for the FY2007 CIP 214407 Senior Wellness Funding Initiative Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$2,300 from the State of New Hampshire Health & Human Services for the continuation of the Senior Wellness program;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 214407 – Senior Wellness Funding Initiative Program - \$2,300 State

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: 214407 Project Year: 2007 CIP Resolution: 6/12/2006
 Title: Senior Wellness Funding Initiative Program Amending Resolution: 3/20/2007
 Administering Department: Elderly Services Revision:

Project Description: Funds to be used for the senior wellness program.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	3/21/07
2	Program Completion	12/31/07
3		
4		
5		

Expected Completion Date: 12/31/2007

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$2,300.00	\$0.00	\$0.00	\$2,300.00
TOTAL	\$2,300.00	\$0.00	\$0.00	\$2,300.00

Revisions

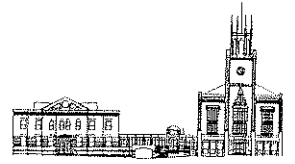
COMMENTS Funds in the amount of \$2,300 received from the State of New Hampshire Health & Human Services.



CITY OF MANCHESTER

Senior Services Department

151 Douglas Street
Manchester, New Hampshire 03102
(603) 624-6533 • Fax (603) 628-6159
Email: senior@manchesternh.gov



February 20, 2007

Board of Mayor and Aldermen
One City Hall Plaza
Manchester, NH 03101

Dear Board of Mayor and Aldermen,

The Senior Services Department is in receipt of a \$2,300. Wellness Grant from the State of NH Health and Human Services to provide the following outline of wellness sessions to Manchester's Senior Citizens. With the Board's acceptance the sessions will take place in the months of April, May and June of 2007.

Respectfully submitted,

Barbara Vigneault, Director

Attachment
Cc: Finance Dept.



CITY OF MANCHESTER

Senior Services Department

151 Douglas Street
Manchester, New Hampshire 03102
(603) 624-6533 • Fax (603) 628-6159
Email: senior@manchesternh.gov



HHS Wellness Grant Outline 2007

- I. **Session One:** Signs of Depressions – Getting Help From A Physician, When and Why– Treating Depression - Affects and Risks of Depression – Lifestyle changes
- II. **Session Two:** Emotion Wellbeing As One Ages – Aging's affect on One's Life-style – Coping skills
- III. **Session Three:** Loss and Grief: Coping Skills to Manage Living With Loss and Grief
- IV. **Session Four:** Substance Abuse: It's affects and Prevention
- V. **Session Five:** Self-esteem: How to Gain and Maintain a Good Self Image
- VI. **Session Six:** Building A Support Network: Developing an Informal Network of Support In Daily Living. Maintaining a Continuing Social Network with Family, Friends, and Community.
- VII. **Session Seven:** The Benefits of Socialization in the Prevention of Depression. Social Behavior. Why One Needs to Interact With Others – How to Begin and to Stay Connected
- VIII. **Session Eight:** Overview – Formal and Informal Community Support System - Resources

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Seven Thousand Dollars (\$7,000) for the FY2007 CIP 412307 Mayor's Youth Advisory Council High School Dropout Reduction Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to utilize a Bean Foundation Grant in the amount of \$7,000 for a program designed to reduce the incidence of high school dropouts;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 412307 – Mayor's Youth Advisory Council Dropout Reduction Project - \$7,000 Other

Resolved, that this Resolution shall take effect upon its passage.

A handwritten signature, possibly of the Mayor or a board member, consisting of a stylized 'S' or '8' shape with a horizontal line extending to the right.

CIP BUDGET AUTHORIZATION

CIP #: 412307 Project Year: 2007 CIP Resolution: 6/12/2006
 Title: Mayor's Youth Advisory Council High School Dropout Reduction Amending Resolution: 3/20/2007
 Administering Department: Office of Youth Services Revision:

Project Description: Funds will be used to help lower the rate of high school dropouts.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Project Initiation	03/21/07
2	Project Completion	10/15/07
3		
4		
5		

Expected Completion Date: 10/15/2007

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$7,000.00	\$0.00	\$0.00	\$7,000.00
TOTAL	\$7,000.00	\$0.00	\$0.00	\$7,000.00

Revisions

COMMENTS Funds in the amount of \$7,000 received from the Bean Foundation.

8

Norwin S. and Elizabeth N.
BEAN FOUNDATION

37 Pleasant Street, Concord, New Hampshire 03301-4005
(603) 225-6641

TRUSTEES
Christopher Emerson, Chair
Lisa DiBrigida
Thomas Donovan
William Steele
Sally Wilkins

October 19, 2006

Mr. Marty Boldin
City of Manchester
Mayor's Youth Advisory Council
1528 Elm Street
Manchester, NH 03101

Dear Mr. Boldin, *Marty* -

I am pleased to inform you that \$7,000.00 has been awarded to City of Manchester, NH to implement an initiative for the Mayor's Youth Advisory Council (MYAC) to help lower the rate of high school drop-outs.

Please review the enclosed Terms of Award which explain conditions and requirements of the grant. To accept the award, return a signed copy of the Terms, keeping a copy for your records. The grant will be paid once we have received the signed Terms and any documentation required.

We ask that publicity for your program make reference to support provided by the Norwin S. and Elizabeth N. Bean Foundation.

If you have any questions about the grant or the terms of the award, please contact this office for assistance. We wish you success in your project and look forward to learning about its results.

Sincerely,

Donna V. Dunlop
Donna V. Dunlop
Senior Program Officer

DVD/MJD

Enclosures

IN BOARD OF MAYOR & ALDERMEN

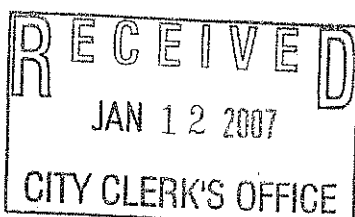
DATE: January 16, 2007

ON MOTION OF AID. Garrity

SECONDED BY AID. Lopez

VOTED TO accept grant.

Marty
CITY CLERK
Deputy



8
MANCHESTER

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Six Thousand Five Hundred Thirty Four Dollars (\$6,534) for the FY2007 CIP 412407 Public Safety Interoperability Portable Radios Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$6,534 from the State of New Hampshire Department of Safety for the purpose of programming the Fire and Police Department’s Interoperability Portable Radios;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 412407 – Public Safety Interoperability Portable Radios Program- \$6,534 State

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 412407 Project Year: 2007 CIP Resolution: 6/12/2007
 Title: Public Safety Interoperability Portable Radios Program Amending Resolution: 3/20/2007
 Administering Department: Fire/Police Department Revision:

Project Description: Funds to be used for the purpose of programming the Fire and Police Department's Interoperability Portable Radios.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	3/21/07
2	Program Completion	12/31/07
3		
4		
5		

Expected Completion Date: 12/31/2007

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$6,534.00	\$0.00	\$0.00	\$6,534.00
TOTAL	\$6,534.00	\$0.00	\$0.00	\$6,534.00

Revisions

COMMENTS

Funds in the amount of \$6,534 received from the State of New Hampshire Department of Safety.



Joseph P. Kane
Chief of Department

City of Manchester Fire Department

100 Merrimack Street • Manchester, NH 03101-2208
(603) 669-2256 Business • (603) 669-7707 Fax
www.ci.manchester.nh.us

412407

TO: Board of Mayor and Alderman
FROM: Chief Joseph P. Kane JPK
DATE: February 12, 2007
RE: Request to accept funds

The Manchester Fire Department has been granted an allocation of funds (\$6,534.00) from the State of New Hampshire Department of Safety for the purpose of programming 126 Fire Department Interoperability Portable Radios and 36 Police Department Interoperability Portable Radios.

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Fire/Ambulance Emergency 9-1-1

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thirty Thousand Dollars (\$130,000) for the 2007 CIP 511407 Black Brook Dam Removal Engineering (Watershed Restoration) Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State & Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funding from a Federal Environmental Grant of \$105,000 distributed through the State of New Hampshire Department of Environmental Services and a State Conservation Commission Grant of \$25,000 for the removal of the dam and restoration of Black Brook to its original condition; and

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By increasing:

FY2007 CIP 511407 -- Black Brook Dam Removal Engineering (Watershed Restoration) Project -
\$130,000 State/Federal
From \$40,000 (\$40,000 Bond) to \$170,000 (\$40,000 Bond; \$105,000 Federal; and \$25,000 State)

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: 511407 Project Year: 2007 CIP Resolution: 6/12/2006
 Title: Black Brook Dam Removal (Watershed Restoration) Project Amending Resolution: 3/20/2007
 Administering Department: Parks, Recreation & Cemetery Revision: #1

Project Description: Design permitting and monitoring of the Black Brook Dam removal and Watershed restoration process.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	09/06/06
2	Program Completion	12/31/07
3		
4		
5		

Expected Completion Date: 12/31/2007

Line Item Budget

	BOND	FEDERAL	STATE	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$105,000.00	\$25,000.00	\$130,000.00
TOTAL	\$40,000.00	\$105,000.00	\$25,000.00	\$170,000.00

Revisions

Revision #1 - increases budget by \$130,000 (\$105,000 Federal and \$25,000 State).

COMMENTS

Funds in the amount of \$40,000 received from 411303 - S Willow Street FS Reroofing. Department to apply for funding from DES Section 319 Grant 60/40 matching. No funds to be expended until all funding sources are identified. Additional funding received in the amount of \$130,000 (\$105,000 Federal pass through from New Hampshire Department of Environmental Services and \$25,000 from State Conservation Commission Grant).

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CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

625 Mammoth Road
Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

COMMISSION

Stephen Johnson, Chairman
Sandra Lambert, Clerk
George "Butch" Joseph
Michael Worsley
Dennis Smith
Ronald Ludwig, Director

March 12, 2007

Alderman Mike Garrity, Chairman
City of Manchester Community Improvement Program
One City Hall Plaza
Manchester, NH 03101

RE: 2007 Watershed Restoration Assistance Grant Black Brook Dam

Dear Alderman Garrity:

I am pleased to inform you that we have received approval from the State of New Hampshire Department of Environmental Services for a grant from the above referenced program. The total grant is \$175,000, of which the state will provide (60%) or \$105,000 and the City will contribute (40%) or \$70,000.00, mainly through in-kind services, volunteer efforts and another non-federal 2007 Conservation Grant in the amount of \$25,000 and approximately \$45,000 from CIP.

The main project focus is to remove the Dam and restore Black Brook back to original condition. By doing so, this will allow fish to migrate up stream; something they have not been able to do in decades. Maxwell Pond is currently impaired by insufficient dissolved oxygen that has rendered Maxwell Pond incapable of supporting the Aquatic Life Designated Use for New Hampshire surface waters. Removal of the Maxwell Pond Dam will eliminate this impairment and will also help to eliminate some safety concerns by reducing the impact of a possible dam breach, and the threat of flooding many area homes and businesses as well as the Route 293 corridor.

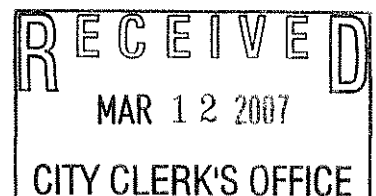
We have been working with NHDES, DuBois & King (Engineering & Planning), NH Fish & Game, various City Departments, Trout Unlimited, The Manchester Fly Fishing Club, The Amoskeag Fishways, and the Manchester Conservation Commission. We would like to promote education by involving volunteers and community organizations to help monitor the project's impact, educate people by active participation and passive educational kiosks. Success will be measured in the reduction of water quality impairments, increased number of aquatic species migrating upstream and by the decrease in risk to area residents, businesses and travelers.

In order to accept the \$105,000 we need approval from the Board of Mayor and Aldermen. Therefore, I would like to request this action. We propose creating a separate CIP project so the funds can be deposited into an account for the design and construction of this restoration project.

Sincerely yours,


Chuck DePrima, Deputy Director

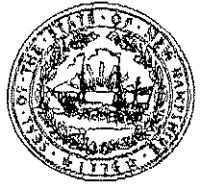
Cc: Ronald Ludwig, Director
Steve Landry, NHDES
Jeff Marcoux, NHDES



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The State of New Hampshire
Department of Environmental Services



February 1, 2007

Charles DePrima
City of Manchester, Parks Recreation & Cemetery Department
625 Mammoth Rd
Manchester, NH 03104

RE: 2007 Watershed Assistance and Restoration Grants

~~Dear Mr. DePrima,~~

Congratulations on your successful application to the 2007 Watershed Restoration Grants program! The Department of Environmental Services awards a \$105,000 Watershed Restoration Grant to The City of Manchester to complete the *Maxwell Pond Dam Removal and Black Brook Restoration* Project, pending Governor and Executive Council approval.

To award the funds, we must enter into a grant agreement. Your Full Proposal will be used as a basis for the agreement language. We will forward a draft grant agreement to you in the next week or so. Please review this draft, and if you have questions or proposed changes, contact me at 271-8862, or e-mail jmarcoux@des.state.nh.us. Your DES project leader will contact you to set up a grant orientation meeting to familiarize you with the State grant agreement requirements and procedures.

Following that meeting, and once DES and your organization have agreed upon an acceptable grant agreement, you will be asked to submit signed and notarized agreement documents which will be submitted to the Governor and Executive Council for approval.

We appreciate your hard work and commend you for your commitment to improving water quality in your watershed. Please feel free to contact me or your DES project manager, Steve Landry, at 271-2969 or slandry@des.state.nh.us, should you have any questions.

Sincerely,

Jeffrey Marcoux, Watershed Assistance Specialist
Watershed Assistance Section

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O'Rourke, Jonathan

From: Michele L. Tremblay [mlt@naturesource.net]
Sent: Friday, February 23, 2007 8:52 AM
To: O'Rourke, Jonathan
Subject: State Conservation Committee grant to City of Manchester

Dear Jonathan,

This email is to confirm that the State Conservation Committee has granted \$25,000 to the City of Manchester for the Black Brook Restoration Project.

A letter and your contract documents will be mailed to you shortly.
Please don't hesitate to contact me should you have any questions.

--
Michele L. Tremblay, Executive Director
State Conservation Committee
PO Box 3907
Concord, NH 03302
603.796.2615 • 603.796.2600 fax
<http://www.nh.gov/scc>

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City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the 2007 CIP 511807 Recreational Improvements Fund Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to continue with a program for the carrying out of minor park improvements funded through revenues generated from vending machines located in City Recreational Facilities;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 511807 – Recreational Improvements Fund Project - \$10,000 Other

Resolved, that this Resolution shall take effect upon its passage.

//

CIP BUDGET AUTHORIZATION

CIP #: 511807

Project Year: 2007

CIP Resolution: 6/12/2006

Title: Recreational Improvements Fund Project

Amending Resolution: 3/20/2007

Administering Department: Parks, Recreation & Cemetery

Revision:

Project Description

Miscellaneous minor park improvements to be accomplished with City's share of proceeds generated from vending machines.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	03/21/07
2	Program Completion	12/31/07
3		
4		
5		

Expected Completion Date:

12/31/2007

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$10,000.00	\$0.00	\$0.00	\$10,000.00
TOTAL	\$10,000.00	\$0.00	\$0.00	\$10,000.00

Revisions

COMMENTS

Funds in the amount of \$10,000 received from vending machines located in City Recreational Facilities.



CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

625 Mammoth Road
Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

COMMISSION

Stephen Johnson, Chairman
Sandra Lambert, Clerk
George "Butch" Joseph
Michael Worsley
Dennis Smith
Ronald Ludwig, Director

March 7, 2007

Sam Maranto
Planning & Community Development
One City Hall Plaza
Manchester NH 03101

Dear Sam,

Please add the following project on the next CIP agenda:

FY07 Recreational Improvements

Funding source: Donations and Vending Machine Commissions

Project Dates: 7/1/06 – 6/30/07

Project Budget: \$10,000

Accounts: other project costs, 65FGC10968

Project Description: Miscellaneous minor park improvements to be accomplished with City's share of proceeds generated from vending machine agreement with Coca Cola and similar.

If you have any questions, please contact Rick Riddle or Chuck DePrima.

Sincerely,

Ronald Ludwig, Director

//

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Dollars (\$5,000) for the 2007 CIP 511907 Preservation of the City of Manchester’s Cemetery Records Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds in the amount of \$5,000 to be used for the preservation of the City’s Cemetery Records;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 511907 – Preservation of the City of Manchester’s Cemetery Records - \$5,000 Other

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: 511907

Project Year: 2007

CIP Resolution: 6/12/2006

Title: Preservation of the City of Manchester's Cemetery Records

Amending Resolution: 3/20/2007

Administering Department: Parks, Recreation & Cemetery

Revision:

Project Description: Funds to be used for the preservation of the City's Cemetery Records.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Project Initiation	03/21/07
2	Project Completion	12/31/07
3		
4		
5		

Expected Completion Date:

12/31/2007

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$5,000.00	\$0.00	\$0.00	\$5,000.00
TOTAL	\$5,000.00	\$0.00	\$0.00	\$5,000.00

Revisions

COMMENTS

Funds in the amount of \$5,000 received from the National Endowment For The Humanities.

12



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie
Director of Planning

Date: March 12, 2007

Subject: Parks Department – CIP #511907 – Preservation of the City of
Manchester's Cemetery Records

The Parks Department has notified us that the City has received a grant from the National Endowment for the Humanities totaling \$5,000 to be used for the preservation of the City's Cemetery Records.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

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One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY2007 Community Improvement Program authorizing and appropriating funds in the amount of Four Hundred Thousand Dollars (\$400,000) for the FY2007 CIP 610407 Housing Rehab/Lead Hazard Control Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budgets; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to provide funding in the amount of \$400,000 required as match to the recently received HUD Lead Hazard Reduction Demonstration Grant; and

WHEREAS, existing funds in at least that amount are available from Affordable Housing Trust Funds;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

- 1) **By decreasing:**
Affordable Housing Trust Fund - \$400,000
- 2) **By increasing:**
FY2007 CIP 610407 – Housing Rehab./Lead Hazard Control Program - \$400,000 Other
(Affordable Housing Trust Funds)

From \$2,102,344.42 (\$91,882 AHTF; \$127,387.42 HOME; \$75,000 CDBG; 1,800,000 HUD Lead Hazard Reduction; \$8,075 CDBG PI) to \$2,502,344.42 (\$491,882 AHTF; \$127,387.42 HOME; \$75,000 CDBG; 1,800,000 HUD Lead Hazard Reduction; \$8,075 CDBG PI)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 610407 Project Year: 2007 CIP Resolution: 6/12/2006
 Title: Housing Rehab/Lead Hazard Control Program Amending Resolution: 2/6/2007
 Administering Department: Planning & Community Development Revision: #4

Project Description: Program to assist property owners with code deficiencies and rehabilitation of their housing and the elimination of lead based paint hazards.

Federal Grants Federal Grant: Yes **Environmental** Review Required: Yes
 Grant Executed: Yes Completed: Yes

Critical Events

1	Program Initiation	7/03/06
2	Program Completion	3/31/10
3		
4		
5		

Expected Completion Date: 3/31/2010

Line Item Budget

	AHTF	HOME	FEDERAL	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$491,882.00	\$127,387.42	\$1,883,075.00	\$2,502,344.42
TOTAL	\$491,882.00	\$127,387.42	\$1,883,075.00	\$2,502,344.42

Revisions

Revision #1 - total budget increased by \$44,269.42 from \$250,000 to \$294,269.42 due to the repayment of loan proceeds (\$16,882) and the transfer of HOME funds (\$27,387) from 612005 Housing Rehabilitation Program.
 Revision #2 - increases project by adding \$8,075 of CDBG upprogrammed Program Income funds. Revision #3 - total budget increased \$1,800,000 from \$302,344.42 to \$2,102,344.42 due the receipt of HUD Lead Hazard Grant funding.

COMMENTS

Revision #4 - total budget increased by \$400,000 from \$2,102,344.42 to \$2,502,344.42 for matching of lead grant. Federal incudes \$75,000 CDBG, \$8,075 CDBG unprogrammed Program Income funds and \$1,800,000 of HUD Lead Hazard Demonstration Grant funds.

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Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *RS*
Director of Planning

Date: March 12, 2007

Subject: Planning Department – CIP #610407 – Housing Rehab/Lead Hazard Control Program

Attached for the Committee's review and hopeful approval is an amendment to the 2007 CIP Housing Rehab/Lead Hazard Control Program that increases the Program Budget by \$400,00 of Affordable Housing Trust Funds. The funds are a portion of the required \$900,00 match to the recently received \$1.8 million HUD Lead Hazard Reduction Demonstration Grant funds. In addition to these funds the remaining match is made up of a combination of CDBG, HOME, property owner contributions, vendor discounts, private grants and match from the Way Home. This funding will be available to assist property owners perform lead hazard control measures in their housing as well as perform code compliance and energy efficiency improvements.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary to increase the project budget.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

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One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

CIP BUDGET AUTHORIZATION

CIP #: **811307** Project Year: **2007** CIP Resolution: **6/12/2006**
 Title: **Citywide Revaluation** Amending Resolution:
 Administering Department: **Board of Assessors** Revision: **#1**

Project Description Final phase of the review of all real property in the City necessary to bring citywide assessments to full market value. Completion of revaluation will also put City in compliance with the NH Department of Revenue Administration assigned certification year.

Federal Grants Federal Grant: **No** **Environmental** Review Required: **No**
 Grant Executed: Completed:

Critical Events

1	Project Initiation	09/05/06
2	Project Completion	06/30/07
3		
4		
5		

Expected Completion Date: **6/30/2007**

Line Item Budget

	CASH			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$213,000.00	\$0.00	\$0.00	\$213,000.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$15,000.00	\$0.00	\$0.00	\$15,000.00
TOTAL	\$228,000.00	\$0.00	\$0.00	\$228,000.00

Revisions

Revision #1 - extends project until 06/30/07.

COMMENTS

Cash Funds in the amount of \$228,000 transferred from CIP 710205 - Public Works Infrastructure Project.



CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

625 Mammoth Road
Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

COMMISSION

Stephen Johnson, Chairman
Sandra Lambert, Clerk
George "Butch" Joseph
Michael Worsley
Dennis Smith
Ronald Ludwig, Director

March 9, 2007

CIP COMMITTEE
Alderman Michael Garrity, Chairman
One City Hall Plaza
Manchester, NH 03101

RE: Sheehan/Basquil Monument

Dear Alderman Garrity,

The department was instructed by the Committee at a previous meeting to investigate possible alternatives as it relates to reconstructing the above Memorial Plaques located in front of Hunt Pool. We have concluded that the best approach to reconstructing these memorials would be to group all three bronze plaques and mount them onto one piece of granite. The bronze plaques would be counter-sunk into the granite memorial in an effort to deter further vandalism. The existing planter would be removed by our staff and the new monument would be centered in front of the flag pole. This should provide a very appropriate setting with excellent viewing from both the street and pedestrian traffic.

I am including a quotation from a local monument company for your review. This quotation would include all necessary work, setup, base, and installation of plaques. If we received approval to move forward we have been told that installation could be completed in time for Memorial Day Services.

I am also attaching a photo of a similar piece of granite, located in Victory Park to give Committee Members some idea of what the Sheehan/Basquil Memorial would look like.

It appears we would need \$12,000.00 to accomplish this project should the Committee decide to move forward.

I will be available to answer any questions that Committee Members may have.

Sincerely,

Ronald E. Ludwig

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IN HONOR OF RENE GAGNON AND ALL THOSE FROM MANCHESTER
WHO ANSWERED THEIR COUNTRY'S CALL

MT. SURABACH IWO JIMA
11/21/44 - 1/23/45

PFC RENE A. GAGNON
2ND BN 12TH REG 5TH MARINE DIV
MAY 1945



MAR 8 2007



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memorandum

To: Committee on Community Improvement Program
From: Robert S. MacKenzie *(Signature)*
Date: March 12, 2007
Subject: Blacksmith Property

We have begun negotiations with the owners of the Blacksmith property on Second Street. If we conclude negotiations prior to the CIP meeting and there are available funds, we will bring in CIP amending resolutions and budget authorizations at the meeting.

If you have any questions, I will be available to the Committee at your next meeting.

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One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

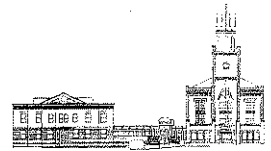


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memorandum

To: Committee on Community Improvement Program
From: Robert S. MacKenzie 
Date: March 9, 2007
Subject: Application for a Community Technical Assistance Grant

With the proposed widening of I-93, the NH DOT has created a Community Technical Assistance Program (CTAP) to assist communities that may be affected by the growth from the widening. Under this program, up to \$15,000 is available to each of the communities for improved planning activities.

It is my belief that these funds could be useful in planning for the redevelopment of two east side neighborhoods – the Hollow and Wilson Street. Making the neighborhoods more attractive will allow for infill growth in the neighborhoods with little or no impact on the need for additional public services.

I am seeking your concurrence in this approach in applying for the CTAP funds.

If you have any questions, I will be available to the Committee at your next meeting.

C: Mayor Guinta

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Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memorandum

To: Committee on Community Improvement Program
From: Robert S. MacKenzie 
Date: January 3, 2007
Subject: Funding for the Karatzas Avenue Housing Project

As you may remember, the Manchester Water Works sold land on Karatzas Avenue to the MHRA and Anagnost Companies for an affordable owner and renter housing project. I am attaching a request from them for funding for this project in the amount of \$500,000.

This funding has not been requested in the FY08 CIP funding process as they had hoped to have some indication of a set aside prior to the initiation of the FY08.

I will be available to the Committee at your next meeting.

C: Dick Dunfey
Dick Anagnost

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One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov



Dick Dunfey
Executive Director

MANCHESTER
HOUSING AND REDEVELOPMENT AUTHORITY

George N. Copadis
Chair

William B. Cashin
Vice-Chair

Marie E. Donohoe
Commissioner

Fern G. Gelinas
Commissioner

M. Mary Mongan
Commissioner

January 4, 2006

Mr. Robert MacKenzie
City of Manchester
Planning and Community Development
One City Hall Plaza
Manchester, NH 03101

RE: Karatzas Avenue

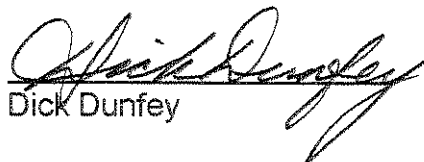
Dear Bob:

As you know, the Manchester Housing and Redevelopment Authority and the Anagnost Companies have established a partnership to pursue the development of 138 rental housing units for low and moderate income residents at Karatzas Avenue. Such development requires that we seek funding from a number of different sources. We therefore respectfully request that you set aside CIP funds for this project in the amount of \$500,000.

Thank you for your consideration of this request. If you have any questions, please feel free to contact us.

Sincerely,

MANCHESTER HOUSING AND REDEVELOPMENT AUTHORITY


Dick Dunfey

THE ANAGNOST COMPANIES


Dick Anagnost

198 Hanover Street, Manchester, New Hampshire 03104-6125
603 624-2100 FAX 603 624-2103 TDD 1 800-545-1833, ext. 590

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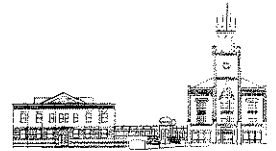


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: March 12, 2007

Subject: Lead Hazard Control Program Mortgage Discharge
490 Spruce Street

Through the City of Manchester's Lead Hazard Control Program, Mr. Hector Ortiz received a \$29,130 deferred loan in November 2005. In accordance with the terms of the Program, the loan principal is forgiven at a rate of twenty percent per year over the five-year term, provided the property owner complies with the requirements of the program. Subsequently, citing an alleged financial hardship, Mr. Hector Ortiz has requested that the City dispense with the program requirements and forgive the remaining \$23,304 balance of his loan ahead of schedule. The Program requirements include maintaining lead hazard control improvements and renting at or below HUD rent levels to low-income families for a minimum five-year period. To date, Mr. Ortiz has complied with these requirements for one-year and therefore \$5,826 or twenty percent of the \$29,130 loan has been forgiven.

Mr. Ortiz has stated that due to increasing operating expenses, continued ownership of the property is not feasible and he has put the property up for sale. He has also indicated that the proceeds of the sale of his property will not cover the \$23,304 loan pay out that is due to the City. As a result, Mr. Ortiz has requested that the City forgive the remaining \$23,304 loan balance and discharge its mortgage on the property.

Mr. Ortiz has provided documentation to support his request. For the benefit of the Committee, a summary of the information is included as follows:

1. Annual operating expenses of the three-family rental property are estimated at \$40,230.
2. Annual mortgage debt is \$28,520.
3. Current principal balance of mortgage is approximately \$240,391
4. Annual property taxes are \$5,212.

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov 

5. Annual Revenues from rents generated from three two-bedroom apartments are estimated at \$29,400.
6. Currently the units are being rented for \$850 to \$900 per month (HUD Fair Market Rent Limit for a two-bedroom apartment is \$1001 per month).
7. The property is currently listed for sale at a price of \$289,000 (City of Manchester's assessed value of the property is \$309,300).

In addition to the information that Mr. Ortiz has provided I think it is important to note that Hector Ortiz owns at least two other rental properties in the City of Manchester.

In summary the staff is seeking the Committees input as to any consideration for the discharge of the City's remaining mortgage on the property.

February 12, 2007

Hector Ortiz
568 Lincoln St
Manchester, NH 03104
(603)377-0400

Michael Garrity
One City Hall Plaza
Manchester, NH 03101

Dear Mr. Garrity:

Please accept this letter as a request to have my case presented to the Committee on Community Improvement that will meet in March 20th of 2007. I have submitted some paper work to Todd Flemming and it will be forwarded to the persons in charge of the Community Improvement Program. Should the date change can you please inform me of such.

Thank you for your time and consideration.

Sincerely,



Hector Ortiz

Hector Ortiz
568 Lincoln St
Manchester, NH 03104
(603)377-0400

Todd Flemming
Community Planning Department
1 City Hall
Manchester, NH 03104

February 1, 2007

Dear Mr. Flemming,

I am writing to you today in regards to a three family home owned by myself located at 490 Spruce Street in Manchester. Approximately two years ago that building was involved in a program sponsored by the Manchester Planning Department that allowed me to replace the older windows in the home new more energy efficient windows. As you can imagine this program has greatly helped my tenants in reducing the heat/cooling costs. When I entered this program it was under the agreement that I maintain low-income tenants in the building for a period of five years and at that time there would be no repayment by me required.

During the last two years since the windows have been installed I have continued to rent to low-income tenants therefore maintaining my end of the agreement. Unfortunately due to the rising costs associated with the building, which include property taxes (please see enclosed copies of mortgage statements, taxes, water and sewer bills) I am financially unable to continue with rents as low as they are. In order for me to even maintain a break-even point on the property I would need to increase rents to \$975 per month with tenants paying their own utilities. Please understand that this is just a break-even point for me, not a profit point.

I have tried to hold out as long as I can with this property, depleting my own funds in the process, but can no longer continue at this pace. I have tried to sell the building for a price of \$339,000 so I would be able to pay the Manchester Planning Department back for the windows however have been unsuccessful in my attempts (please see real estate documentation enclosed). Due to this I have dropped the price several times over the past months ending at a price of \$289,000 where it is currently listed. As of this date I still have not obtained a buyer for the property even with the new price. As I am sure you are aware sales over the last year or so have decreased leaving me (and many homeowners) in the current bind I am in.

With all of this in mind I am asking the Manchester Planning Department to release me from my commitment so I may again reduce the price of the building to expedite the sale. If I do not sell this building quickly I am afraid it will force me into either a foreclosure or bankruptcy situation.

I appreciate your time and consideration and look forward to hearing from you.

Sincerely,


Hector Ortiz

Not For Public Distribution: Members Only

Multi-Family
2630605 Active**490 Spruce St.**
Manchester, New Hampshire 03103**L\$289,900**

Style:	3 Story	Total Units:	3
Year Built:	1915	Total Fin SqFt:	3,357
Color:	White	Apx Fin Above Grd:	3,357
Taxes:	\$ 5,211.00	Apx Fin Below Grd:	0
Tax Year:	2006	Foot Print:	26X46
Income:	\$36,600	Heating Units:	3
Expenses:	\$7,097	Water Heaters:	3
Zoning:	R2	Garage # Cars:	4
Road Frontage:		Garage Type:	Detached
Water Frontage:			

Water Acc Type:	Lot Acre:	.11	Lot SqFt:	4,792
Water Body Type:	Surveyed:	Unknown	Seasonal:	No
Water Body Name:	Current/Land Use:	No	Flood Zone:	Unknown

Public Rems: HUGE PRICE REDUCTION - OPPORTUNITY KNOCKS - OWNER SAYS SELL! Updated 3 family, great for owner occupant or investor, features lead abatement, circuit breakers, vinyl siding, professionally installed windows, 4 car detached garage with new doors, new COC. \$36,600 income, \$7,097 expense, these numbers work with a Cap Rate of 10.18.

Directions: East on Spruce, East of Beacon, Property on Left

# of 1 Bedrooms:	0	# of 2 Bedrooms:	3	# of 3+ Bedrooms:	0	# of Full Baths:	3
Ranges:	3	Refrigerators:	3	Sep Utility:	Yes		
Taxes Expense:	\$5,211	Insurance:	\$1,022	Heat:	\$	Water:	\$612
Utilities:	\$106	Trash Expense:	\$	Snow Expense:	\$	Maintenance:	\$146
Misc:	\$	Management:	\$				

	UNIT 1	UNIT 2	UNIT 3	UNIT 4
# ROOMS	5	5	5	0
# BR	2	2	2	0
# BA	1	1	1	0
FURNISHED				
RENT	\$ 900.00	\$ 900.00	\$ 850.00	\$ 400.00
DEPOSIT	\$	\$	\$	\$
LEASE TERM			Yearly	
RENT AGRMNT	No	No		No
FLOOR LOC	1	2	3	1
STYLE	Garden	Garden	Garden	Garage
TENANT	2 Be Vac	Vacant		Vacant
TENANT #				
SHOW INSTR				

Amenities:

Basement: Full, Unfinished
Exterior: Vinyl
Unit Info: Deck

Driveway: Paved

Financing:

Parking: 5-10 Spaces
Heat Fuel: Gas-Natural, Oil
Roads: Public
Sewer: Public
Water: Public

Rent Includes:

Neighborhood: Intown

Utilities:

Electric: Circuit Breaker
Foundation: Stone
Heating/Cool: Steam
Restrictions:
Roof: Other
Lot Desc: Level
Water Heater: Gas
Construction: Wood Frame
Trash: Muni
Misc:

Book/Pg:	7285/ 2019	Tax Rate:	\$ 16.85	Tax Class:		Tax Reduct:	No
Elderly:	No	Veteran:	No	Other:	No	Map/Bick/Lot:	405/ / 39
Covenant:	No	Assmt:	\$ 309,300.00	Assmt Yr:	2006	Deed:	Quit Claim
Elem Sch:		Jr./Mid Sch:		High Sch:		District:	Manchester
County:	Hillsborough	New Const:	No	Source SqFt:	Muni	Village/District:	
Excl Sale:				Devel/Subdiv:			

List Off: ERA Masiello Group/Bedford
Firm/Office: 2519/ 2
Phone/Fax: (603) 625-2800 / (603) 626-6300

List Agt: Lee Johansen
Phone: (603) 625-2800 Ext: 310
Email: Lee@LeeJohansen.com
Agent#: 17789
Cell: (603) 315-0739

MLS User Rems: Assisted, 24 hour notice, call Lee 315-0739. 1st floor month to month, soon to be vacant. 2nd floor vacant and is being painted. 3rd floor is on a lease through 11/30/2007. 4 Garages to rent at \$100 each.

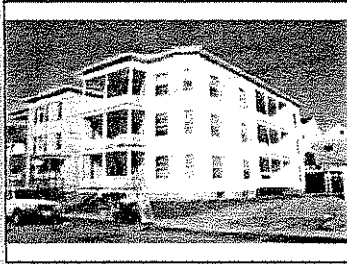
Firm/Off Rems:

Showing: Call List Broker

List Date:	12/22/2006	MLS Type:	MLS	List Type:	Exclusive Right	TB Fee:	
Expire Dt:		BA Fee:	2%	NA Fee:	2%	Internet:	Yes
Cont Date:		Contings:		SubA/BrkA:	0%	Var Comm:	No
Pend Date:		Org LA:	Lee Johansen	Orig List \$:	\$329,900	DOM:	40
With Date:		Owner:	Ortiz			Phone #:	() -
Closed Date:		Appraiser:		Appr Phone:			

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Not For Public Distribution: Members Only

**Multi-Family
2609381 Withdrawn****490 Spruce
Manchester, New Hampshire 03102****L\$329,900**

Style:	3 Story	Total Units:	3
Year Built:	1915	Total Fin SqFt:	3,357
Color:		Apx Fin Above Grd:	3,357
Taxes:	\$ 3,626.00	Apx Fin Below Grd:	0
Tax Year:	2005	Foot Print:	
Income:	\$30,600	Heating Units:	3
Expenses:	\$	Water Heaters:	
Zoning:	R-3	Garage # Cars:	4
Road Frontage:		Garage Type:	Detached
Water Frontage:			

Water Acc Type:	Lot Acre:	.11	Lot SqFt:	4,792
Water Body Type:	Surveyed:	Unknown	Seasonal:	No
Water Body Name:	Current/Land Use:		Flood Zone:	No

Public Rems: Immaculate 3 Family featuring 5+ rooms per unit, 5 minute walk to Elliot Hospital, Completely Renovated in last 5 years, All appliances and windows replaced in last year, Vinyl siding, separate utilities, 4 car detached garage with 3 new garage doors, 2 new Boilers, Solid investment property W/New C.O.C Rent could be raised

Directions: Spruce Street between Beacon and Cypress

# of 1 Bedrooms:	0	# of 2 Bedrooms:	2	# of 3+ Bedrooms:	1	# of Full Baths:	
Ranges:	3	Refrigerators:	3	Sep Utility:	Yes		
Taxes Expense:	\$3,626	Insurance:	\$1,100	Heat:	\$	Water:	\$120
Utilities:	\$290	Trash Expense:	\$	Snow Expense:	\$	Maintenance:	\$
Misc:	\$	Management:	\$				

	UNIT 1	UNIT 2	UNIT 3	UNIT 4
# ROOMS	5	5	6	
# BR	2	2	3	
# BA	1	1	1	
FURNISHED				
RENT	\$ 850.00	\$ 850.00	\$ 850.00	\$
DEPOSIT	\$	\$	\$	\$
LEASE TERM				
RENT AGRMNT	Unknown	Unknown	Unknown	
FLOOR LOC	1	2	3	
STYLE				
TENANT				
TENANT #				
SHOW INSTR	Assisted	Assisted	Assisted	

Amenities:

Basement: Full, Unfinished

Exterior: Vinyl

Unit Info: Deck, Oil Heat, Water Heater

Driveway: Paved

Financing:

Parking: 5-10 Spaces, Garage

Heat Fuel: Oil

Roads: Public

Sewer: Public

Water: Public

Rent Includes:

Neighborhood: Intown

Utilities: 110 Volts

Electric: Circuit Breaker

Foundation: Stone

Heating/Cool: Steam

Restrictions:

Roof: Shingle-Other

Lot Desc: Level

Water Heater: Gas

Construction: Wood Frame

Trash: Muni

Misc:

Book/Pg:	7285/ 2019	Tax Rate:	\$	Tax Class:		Tax Reduct:	No
Elderly:		Veteran:		Other:		Map/Blck/Lot:	0405/ / 0039
Covenant:	No	Assmt:	\$	Assmt Yr:		Deed:	Warranty
Elem Sch:		Jr./Mid Sch:		High Sch:		District:	
County:	Hillsborough	New Const:	No	Source SqFt:		Village/District:	
Excl Sale:				Devel/Subdiv:			

List Off:	Regal Real Estate-Manchester	List Agt:	Robert Anneckston	Agent#:	18539
Firm/Office:	1762/0	Phone:	(603) 645-4400 Ext:	Cell:	(603) 234-9388
Phone/Fax:	(603) 645-4400 / (603) 645-4430	Email:	robert@nhhomes4u.com		

MLS User Rems: 24 Hour Notice and all showings are assisted

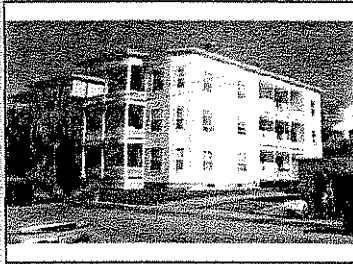
Firm/Off Rems:

Showing: Call List Broker, Call List Office

List Date:	08/07/2006	MLS Type:	MLS	List Type:	Exclusive Agency	TB Fee:	
Expire Dt:		BA Fee:	2%	NA Fee:	2%	Internet:	Yes
Cont Date:		Contings:		SubA/BrkA:	0%	Var Comm:	No
Pend Date:		Org LA:	Robert Anneckston	Orig List \$:	\$339,900	DOM:	117
With Date:	12/02/2006	Owner:	On Record			Phone #:	() -
Closed Date:		Appraiser:		Appr Phone:		Org CA:	
Closed \$:		Fin Terms:		CI Concessions:			

19

Not For Public Distribution: Members Only

**Multi-Family
218810 Expired****490 SPRUCE STREET
Manchester, New Hampshire 03103****L\$350,000**

Style:	3 Story , Garden	Total Units:	3
Year Built:	1915	Total Fin SqFt:	3,357
Color:	WHITE	Apx Fin Above Grd:	
Taxes:	\$ 3,570.96	Apx Fin Below Grd:	
Tax Year:	2005	Foot Print:	
Income:	\$	Heating Units:	3
Expenses:	\$	Water Heaters:	3
Zoning:	MULTI	Garage # Cars:	4
Road Frontage:		Garage Type:	Detached
Water Frontage:			

Water Acc Type:	Lot Acre:	.11	Lot SqFt:	4,791
Water Body Type:	Surveyed:	Unknown	Seasonal:	No
Water Body Name:	Current/Land Use:		Flood Zone:	No

Public Rems: SOLID 3 FAMILY W/4 CAR GARAGE SEP. PORCHES. NEW VINYL WINDOWS INTERIOR LEAD PAINT ABATEMENT IN 05. 2ND 3RD FLR UNITS NEW KITCHEN FLOORS, 1ST FLR NEW HEATER. EXTERIOR GARAGE PAINT 05. NOTHING TO DUE BUT SIT BACK AND COLLECT RENTS. 48 HR NOTICE

Directions: SPRUCE ST NEAR BELMONT. HOME OF LEFT SIDE

# of 1 Bedrooms:	0	# of 2 Bedrooms:	3	# of 3+ Bedrooms:	0	# of Full Baths:	
Ranges:	3	Refrigerators:	3	Sep Utility:			
Taxes Expense:	\$	Insurance:	\$	Heat:	\$0	Water:	\$
Utilities:	\$	Trash Expense:	\$	Snow Expense:	\$	Maintenance:	\$
Misc:	\$	Management:	\$				

	UNIT 1	UNIT 2	UNIT 3	UNIT 4
# ROOMS	5	5	5	0
# BR	2	2	2	0
# BA	1	1	1	0
FURNISHED				
RENT	\$ 850.00	\$ 800.00	\$ 850.00	\$
DEPOSIT	\$.00	\$.00	\$.00	\$
LEASE TERM				
RENT AGRMNT	Yes	Yes	Yes	No
FLOOR LOC	1	2	3	0
STYLE	garden	garden	garden	
TENANT				
TENANT #				
SHOW INSTR	48 hour no	48 hour no	48 hour no	

Amenities:

Basement: Full , Unfinished

Exterior: Vinyl

Unit Info: Heat , Hot Water , Porch , Refrigerator , Smoke Detector

Driveway:	Paved	Electric:	Circuit Breaker
Financing:		Foundation:	Concrete
Parking:	5-10 Spaces , Garage , Off Street	Heating/Cool:	Hot Water
Heat Fuel:	Oil	Restrictions:	
Roads:	Public	Roof:	Shingle-Other
Sewer:	Public	Lot Desc:	Level
Water:	Public	Water Heater:	Off Boiler
Rent Includes:		Construction:	Wood Frame
Neighborhood:		Trash:	Curbside
Utilities:		Misc:	

Book/Pg:	7285/ 2019	Tax Rate:	\$	Tax Class:		Tax Reduct:	No
Elderly:		Veteran:		Other:		Map/Bick/Lot:	XX/ / XX
Covenant:	No	Assmt:	\$	Assmt Yr:		Deed:	
Elem Sch:		Jr./Mid Sch:		High Sch:		District:	Manchester
County:	Hillsborough	New Const:		Source SqFt:		Village/District:	
Excl Sale:				Devel/Subdiv:			

List Off:	Century 21 Shakra Realty Group	List Agt:	Gary Shakra	Agent#:	10763
Firm/Office:	1596/ 0	Phone:	(603) 472-4400 Ext: 11	Cell:	() -
Phone/Fax:	(603) 472-4400 / (603) 472-6615	Email:	c21shakra@aol.com		

MLS User Rems:**Firm/Off Rems:**

Showing: Call List Office , Sign On Property

List Date:	07/28/2005	MLS Type:	MLS	List Type:	Exclusive Right	TB Fee:	
Expire Dt:	10/28/2005	BA Fee:	2	NA Fee:		Internet:	Yes
Cont Date:		Contings:		SubA/BrkA:	0	Var Comm:	No
Pend Date:		Org LA:	Michelle Soucy	Orig List \$:	\$350,000	DOM:	92
With Date:	10/08/2005	Owner:	ON FILE PER REQUEST			Phone #:	() -
Closed Date:		Appraiser:		Appr Phone :		Org CA:	
Closed \$:		Fin Terms:		CI Concessions:			

19

Entire year
2006

Expense Budget

Hector Ortiz

Expense	Budget	Actual	Balance	Ratio
Office			\$ -	0.0%
Store			-	0.0%
Salespeople			-	0.0%
Others			-	0.0%
Income			\$ -	0.0%
Advertising			-	0.0%
Bad debts			-	0.0%
Cash discounts			-	0.0%
Delivery costs			-	0.0%
Depreciation			-	undefined
water		392	392	undefined
Sewage		683	683	undefined
Insurance		1,125	1,125	undefined
Rents 3 Floors	29,400		(29,400)	0.0%
Legal and auditing			-	0.0%
Maintenance and repairs		769	769	undefined
Office supplies			-	0.0%
Postage			-	0.0%
mortgage		28,520	28,520	undefined
one time boiler replaced		4,512	4,512	undefined
Shipping and storage			-	0.0%
exterminator		498	498	undefined
Taxes		3,398	3,398	undefined
trash		100	100	undefined
Utilities		103	103	undefined
certificate of comp		130	130	undefined
Total Expense				
	\$ 29,400	\$ 40,230	\$ 10,830	36.8%

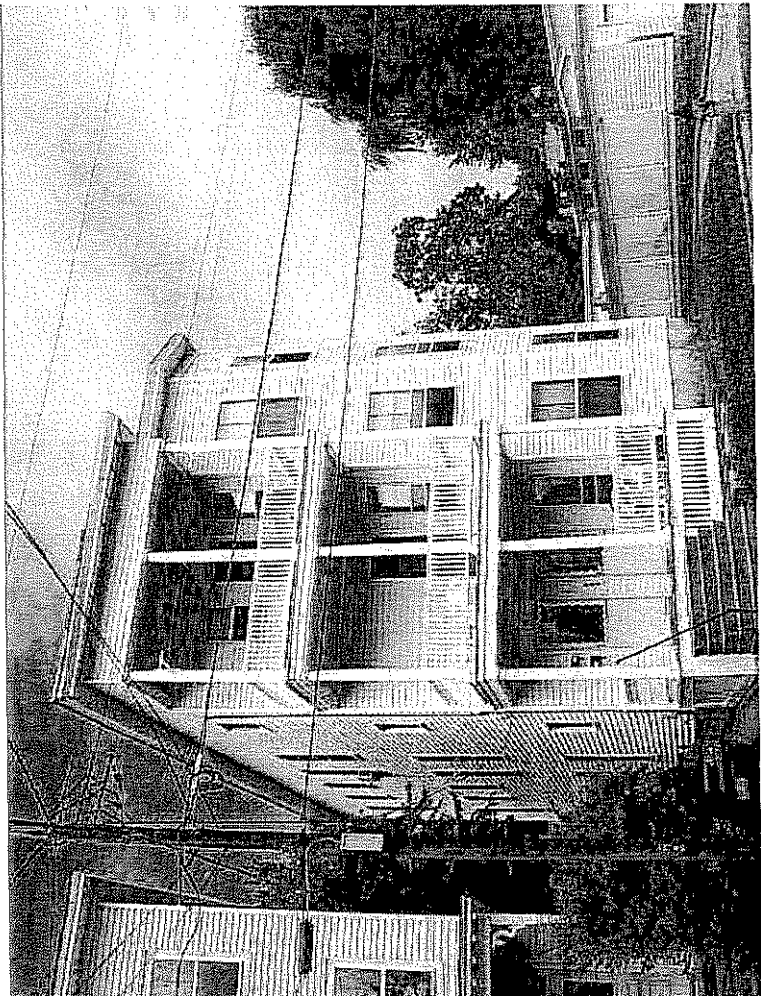
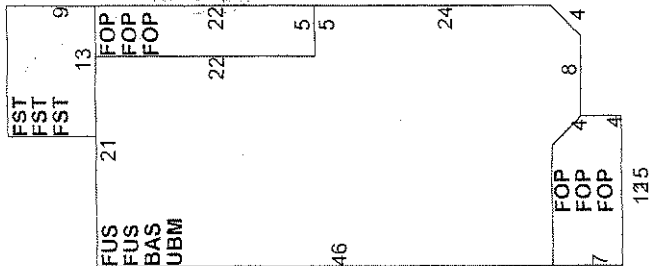
Hector Ortiz
(603) 371-0400Property490/492 Sprue St
MAN, NH 03104

19

CONSTRUCTION DETAIL			CONSTRUCTION DETAIL (CONTINUED)		
Element	Cd.	Ch. Description	Element	Cd.	Ch. Description
Family Flat Residential	09 01		MHP		
Average	03				
3 Stories	3				
Vinyl Siding	3				
Flat	25				
Tar & Gravel	01				
Plastered	04				
Hardwood	03				
Inlaid/Linoleum	12				
Oil	06				
Steam	02				
None	06				
6 Bedrooms	01				
Average	06				
Average	3				
	0				
	12				
	02				
	02				

19

OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B)												
Code	Description	Sub	Sub Description	L/B	Units	Unit Price	Yr	Gde	Dp Rt	Cnd	%Cnd	Apr Value
GRI	GARAGE-AVE			L	960	22.00	2006		0		50	10,600
BUILDING SUB-AREA SUMMARY SECTION												
Code	Description	Living Area	Gross Area	Eff. Area	Unit Cost	Undeprc.	Value					
AS	First Floor	1,119	1,119	1,119			96,717					
OP	Porch, Open	0	630	126			10,890					
ST	Utility, Finished	0	351	105			9,075					
US	Upper Story, Finished	2,238	2,238	2,238			193,434					
IBM	Basement, Unfinished	0	1,119	224			19,361					
								3,812				329,477

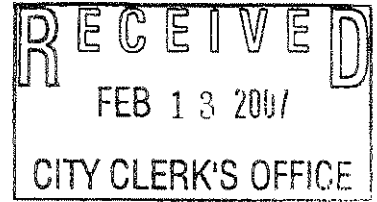


Account # 3547162

CURRENT OWNER		TOPO.		UTILITIES		STRT./ROAD		LOCATION		CURRENT ASSESSMENT		2017 MANCHESTER, NH	
Code	Description	Code	Description	Code	Description	Code	Description	Code	Description	Code	Description	Code	Description
1	Suitable	1	All Public	1	Paved	1	Urban	1050	RESIDENTL	210,900	Assessed Value	210,900	Assessed Value
1	Level	5	Curb & Gutter	5	Curb & Gutter	5	Curb & Gutter	1050	RES LAND	87,800	Assessed Value	87,800	Assessed Value
		6	Sidewalk	6	Sidewalk	6	Sidewalk	1050	RESIDENTL	10,600	Assessed Value	10,600	Assessed Value
SUPPLEMENTAL DATA Other ID: NO Land Adjust: NO Voided: NO Total SF: 5000 Zone: R Frontage/Dep: No GIS ID: 405-39 RAD OR CAICAD = 720 Sketch Note Land Class Parcel Zip 03103-3651 ASSOC PID#													
RECORD OF OWNERSHIP ORTIZ, HECTOR OQUENDO, MARIA HAMEL, NORM A II COLL, RICHARD A													
EXEMPTIONS Year Type Description Amount Code Description Number Amount Comm. Int.													
OTHER ASSESSMENTS Total: 309,300													
ASSESSING NEIGHBORHOOD NBHD/ SUB 390/A STREET INDEX NAME TRACING BATCH													
NOTES 3 OIL BURNERS/SYSTEMS SUMP PUMP-CELLAR													
BUILDING PERMIT RECORD Permit ID Issue Date Type Description Amount Insp. Date % Comp. Date Comp. Comments													
VISIT/CHANGE HISTORY Date Type IS ID Cd Purpose/Result 3/21/2005 JH 01 Meas/Int Estimate 3/21/2005 JH 02 2nd Visit Not Home 7/29/2000 RG 07 Meas/Info@Dr 6/14/2000 RG 01 Meas/Int Estimate 10/26/1990 RG 00 Meas & Int Insp.													
LAND LINE VALUATION SECTION B Use Code Description Zone Frontage Depth Units Units Price Unit Price Adj. Unit Price Land Value 1 1050 THREE FAM MDL-01 17.56 5,000 SF 17.56 1.00 390 1.00 1.00 Notes-Adj Rec Y/N Cond CU Special Pricing Adj. Unit Price Land Value													
APPRAISED VALUE SUMMARY Appraised Bldg. Value (Card) 210,900 Appraised XF (B) Value (Bldg) 0 Appraised OB (L) Value (Bldg) 10,600 Appraised Land Value (Bldg) 87,800 Special Land Value 0 Total Appraised Parcel Value 309,300 Valuation Method: C Adjustment: 0 Net Total Appraised Parcel Value 309,300													
PREVIOUS ASSESSMENTS (HISTORY) Yr. Code Assessed Value Yr. Code Assessed Value 2006 1050 210,900 2006 1050 210,900 2006 1050 87,800 2006 1050 87,800 2006 1050 10,600 2006 1050 10,600													
VISION Total: 309,300													

Parking Division

Memo



To: CIP Committee
From: Brandy Stanley
Date: 02/13/07
Re: Victory Garage Lighting

Following approval by the Traffic and Public Safety Committee, the Parking Division will replace the lighting system in the Victory Parking Garage this year. The source of funds, estimated at \$100,000, will be CIP account 5200-7109-C700-05 -- Parking & Traffic Improvements.

There were no specific projects assigned to this CIP account, and all projects associated with it have been completed or are in their final stages.

Please do not hesitate to contact me should the committee have any questions.

Brandy Stanley

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7-11-06 Tabled
8-14-06 Tabled
10-23-06 Retabled

MEMORANDUM

TO: CIP Committee

Michael Garrity, Chairman
Daniel P. O'Neil
Ed Osborne
Theodore L. Gatsas
Jerome Duval

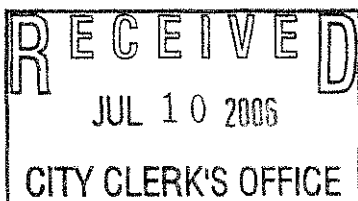
FROM: Paul J. Borek
Economic Development Director

DATE: July 10, 2006

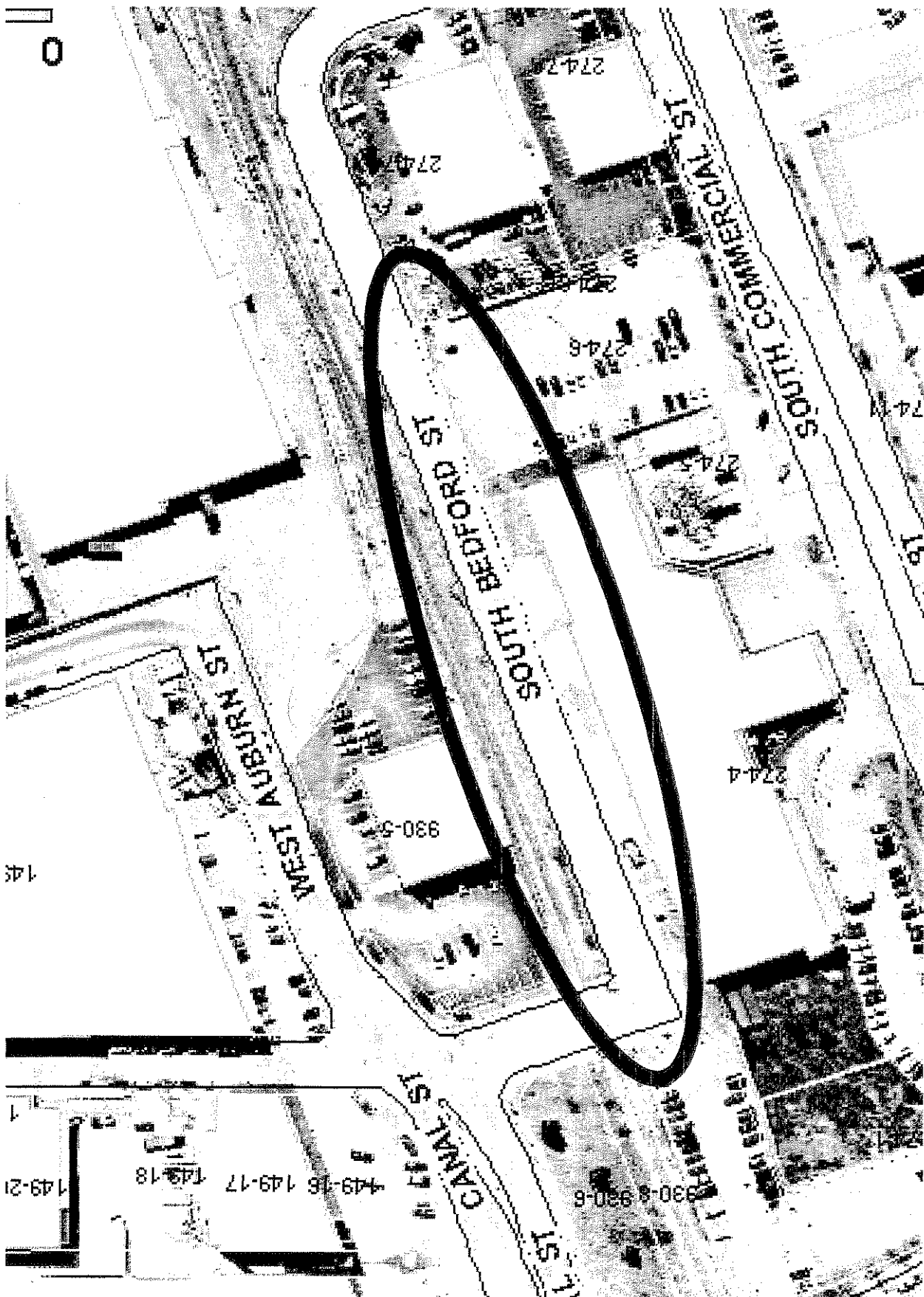
SUBJECT: Discontinuance of South Bedford Street, South of Depot Street

This is to transmit a request to discontinue the remaining portion of South Bedford Street, south of Depot Street. This request is being made to accommodate valet parking for the proposed Riverfront Project, Boneyards Restaurant, proposed by Robert O'Sullivan. Access to a site for parking is required by the developer's financial institution. The availability of valet parking on this portion of South Bedford Street will fulfill this requirement.

If discontinued, Mr. O'Sullivan has proposed leasing this site from the city for valet parking service. An easement would be maintained to serve the access needs of adjacent property owners.



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**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

July 10, 2006

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: Discontinuance of a portion of South Bedford Street

Dear Committee Members,

We have reviewed the referenced item and have found the following:

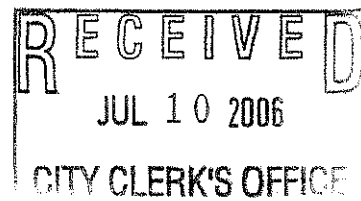
The current location of South Bedford Street was one of the streets listed in "Dedication of Street Amoskeag Millyard Urban Renewal Project" by Manchester Housing Authority dated January 23, 1980 and was accepted by the Board of Mayor and Aldermen. Being an accepted City Street the discontinuance needs a public road hearing with abutter notification.

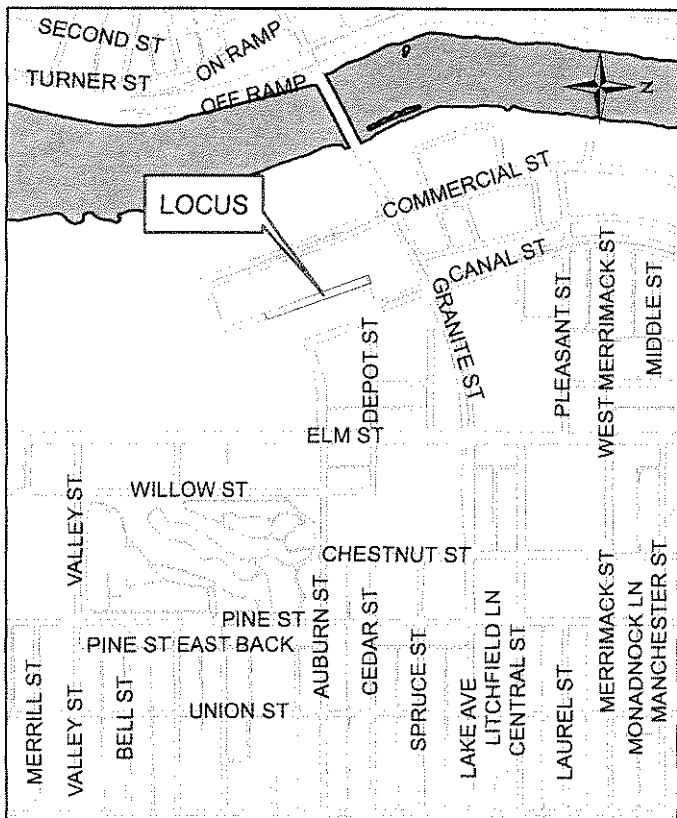
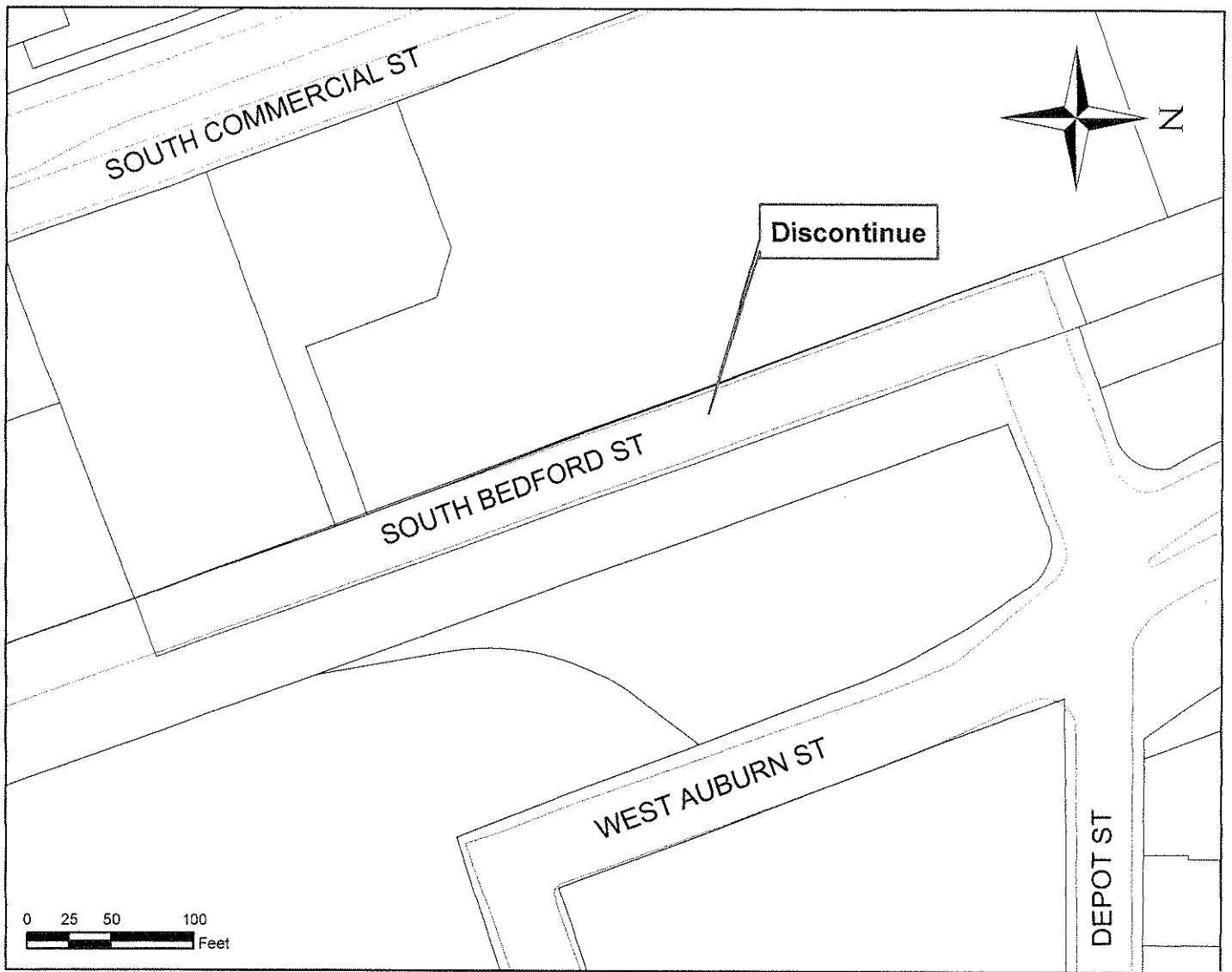
The Highway Department supports the discontinuance petition in conjunction with the proposed Riverfront Development Project.

Sincerely,

Frank Thomas, P.E.
Public Works Director

MJM
cc: File
cc: Paul Borek





Proposed Street Discontinuance
South Bedford Street



Manchester, NH
 February 13, 2006

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Mayor Guinta called the meeting back to order.

OTHER BUSINESS

16. A report of the Committee on Finance was presented recommending that Resolutions:

“Amending the FY2003 and 2007 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Four Thousand Dollars (\$4,000.00) for the 2007 CIP 412007 Police Substation – Eastside Project.”

“Authorizing the Finance Officer to effect a transfer of Four Thousand Dollars (\$4,000) for the 2007 CIP 412007 Police Substation – Eastside Project.”

ought to pass and be Enrolled.

Alderman Garrity moved to accept, receive and adopt the report of the Committee on Finance. Alderman DeVries duly seconded the motion. The motion carried with Alderman Gatsas duly recorded in opposition.

17. Report of the Committee on Community Improvement relative to a petition for discontinuance of a portion of So. Bedford Street, if available.

Deputy Clerk Kang advised that the petition for discontinuance of a portion of So. Bedford Street was tabled in Committee this evening, therefore, there was no report. However, there are two other reports to be presented at this time.

Alderman Duval moved to refer the matter pertaining to So. Bedford Street to the Special Committee on Riverfront Activities. Alderman Lopez duly seconded the motion.

Mayor Guinta stated I’m having a hard time trying to remember where you are.

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Mayor Guinta called for a vote on the motion. There being none opposed, the motion passed.

Alderman Duval moved that any department heads remaining in this building as of this morning who does not have any items left on the agenda may be allowed to leave. Alderman Osborne duly seconded the motion. There being none opposed, the motion carried.

A report of the Committee on Community Improvement was presented advising that it has approved the allocation of FY2007 Motorized Equipment Replacement (MER) funds, as enclosed herein.
(Unanimous vote)

A second report of the Committee on Community Improvement was presented recommending that the Parks, Recreation and Cemetery Department be authorized to enter into an agreement with the West Jr. Deb Softball League providing them with \$75,000 to procure lighting and other desired field improvements negotiated with private contractors by the league, subject to the review and approval of the City Solicitor.

The Committee notes that the Parks Department will oversee all improvements ensuring standards and specifications are appropriate; and, further that the agreement is consistent with city procedures which allows for the desired improvements by the softball league.
(Unanimous vote)

18. Report of the Committee on Lands and Buildings relative to the Ash Street School, if available.
19. State Legislative update presented by Mayor Guinta, if available.

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8-11-06 Tabled
10-23-06 Remained
Tabled



**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
Phone: (603) 624-6460
Fax: (603) 624-6549

August 9, 2006

Alderman Michael Garrity
C/O Mr. Leo Bernier
City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Alderman Garrity,

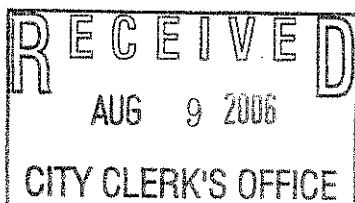
Attached is a copy of correspondence from Lowell Terrace Associates proposing a mortgage/debt consolidation for the property on the northwest corner of Lowell and Chestnut Streets. This is the item that I spoke to you about last week. With your permission, I would like to have the item discussed at the next CIP Committee meeting.

The proposal from the partnership has already been reviewed by the City Solicitor, Economic Development Director, and the Mayor's Office. Please feel free to contact me with any questions.

Sincerely,

Kevin A. Clougherty
Finance Officer

C: Thomas Clark
Paul Borek
Randy Sherman
Mayor Frank Guinta
Ken Edwards, MHRA
Peter Morgan, Property Services
Tom Musgrave, William Steele Associates



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WILLIAM STEELE & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

40 STARK STREET

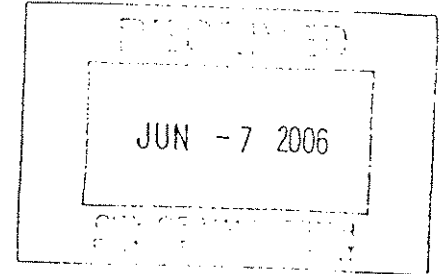
MANCHESTER, NEW HAMPSHIRE 03101

OFFICE 603-622-8861

FAX 603-647-4520

June 6, 2006

Mr. Kevin Clougherty, Finance Director
City of Manchester
One City Hall Plaza East
Manchester, NH 03101



RE: Lowell Terrace Associates

Dear Kevin:

Thank you for arranging the meeting on May 4, 2006. The meeting and subsequent telephone call the week of the 22nd was helpful. I believe we have reached some meaningful preliminary agreements concerning the terms of the original Promissory Note (Note) and subsequent amendment and modifications that will allow us to resolve the remaining issues to our mutual satisfaction.

Based on our discussions, it is my understanding that Lowell Terrace Associates (LTA) and the Manchester Housing Authority (City) agree on the following.

First, the \$1,250,000 portion of the Note is not due at this time. LTA and the City agree that the 1994 Promissory Note Amendment and subsequent modifications have extended the due date of the \$1,250,000 portion of the Note to July 1, 2013. The principal balance outstanding on this portion of the loan was \$559,811 as of December 31, 2005. Based on continuing monthly payments of \$6,885.71, this portion of the loan will be paid in full on July 1, 2013.

Second, the \$250,000 portion of the Note is due. As you know, this \$250,000 portion of the original loan has all of the characteristics of a fifty percent (50%) equity interest in the partnership. These characteristics will be described in more detail in the paragraphs that follow. The City has asked LTA to make a proposal concerning the amount of the pay off.

LTA is prepared to make the City an offer to settle the \$250,000 portion of the original loan and, once the City has reviewed and accepted the proposal, LTA will immediately seek replacement financing to pay off the City.

The original Note terms relating to the \$250,000 portion of the loan have all of the characteristics of a 50% equity interest in the partnership. Section 4 of the Note contains these provisions.

Section 4.a) of the Note describes LTA's obligation to pay interest to the City equal to 50% of the project's cash flow. In this regard, whenever LTA has made cash distributions of accumulated cash flow to its partners, a corresponding and equal cash payment has been made to the City. In connection with its settlement proposal, LTA is prepared to pay to the City 50% of the cash in its accounts, excluding cash held by LTA representing tenant deposits.

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Mr. Kevin Clougherty, Finance Director
June 6, 2006
Page 2

Section 4.b) of the Note describes LTA's obligation on the twentieth anniversary date of the loan. There has been some disagreement and or misunderstanding concerning this particular provision of the loan. The City, as I understand it, feels that it would be inappropriate to reduce its entitlement under Section 4.b) of the Note by the balance outstanding on the \$1,250,000 portion of the loan. LTA maintains that the balance outstanding on the \$1,250,000 portion of the loan must be taken into account when calculating the City's entitlement. If the outstanding balance on the \$1,250,000 portion of the loan were not taken into account, the City would receive a payment exceeding the value of its 50% equity interest in the project.

Neither party expected an outstanding balance on the \$1,250,000 portion of the loan when the balloon payment due date provision for the \$250,000 portion of the loan was drafted in 1984. However, due to economic circumstances beyond the control of LTA and the City, the project was not able to service its debt and fell behind on its property taxes. Rather than assert its rights as a lien holder entitled to the delinquent property taxes, or assert its rights as the holder of the Note (which was headed into default), the City agreed to certain modifications of the Note in lieu of initiating action to take possession of the partnership's property. I submit to you that the City's actions were well reasoned and were motivated, in principal part, by the desire to protect its right to repayment of the entire outstanding balance of the loan (a balance exceeding \$1,217,000 at the time). It is not inconceivable that the City could have lost hundreds of thousands of dollars had it chosen to take possession of the property in 1994. Instead, the City acted in a manner that was both prudent and in its best interests as a lender and owner of 50% of the partnership equity. The City's actions also allowed the partners of LTA an opportunity to salvage their own 50% equity interest.

In LTA's opinion, the City's balloon payment entitlement on the \$250,000 portion of the original Note must take into account the balance outstanding on the \$1,250,000 portion of the Note. If the City's entitlement were calculated in any other manner, it would contradict the business deal between LTA and the City wherein the City was awarded a 50% equity interest in the project for its \$250,000 loan.

LTA's proposal to pay off the \$250,000 portion of the loan has been determined by treating the City as a 50% equity owner in the partnership. More specifically, the attached calculations estimate the City's balloon payment entitlement under Section 4.b) of the Note by projecting the net cash proceeds available to the partnership assuming a hypothetical sale of the property on August 1, 2006, followed by a distribution of the partnership's net assets in liquidation of the partnership.

The following assumptions are integral parts of the attached calculations.

1. The market value of the property is equal to its assessed value of \$1,255,800.
2. The outstanding principal balance on the \$1,250,000 portion of the loan is \$515,536 on August 1, 2006.

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Mr. Kevin Clougherty, Finance Director
June 6, 2006
Page 3

3. A 4% commission would be paid to a third-party broker to facilitate the sale.
4. A New Hampshire real estate transfer tax equal to .75% of the market value would be payable.
5. A New Hampshire Business Profits Tax equal to 8.5% of the gain recognized on sale would be payable.
6. There will be approximately \$150,000 of cash or marketable securities in the partnership's accounts on August 1, 2006.

Based upon the assumptions listed above, LTA estimates the City's entitlement on the \$250,000 portion of the original loan to be \$367,065.

After you have had an opportunity to review this proposal and discuss it with other interested parties, please call me and let me know how you would like to proceed.

Very truly yours,

WILLIAM STEELE & ASSOCIATES, P.C.



Thomas W. Musgrave, CPA

Enclosure

cc: Richard W. Hale w/enclosure
Peter A. Morgan w/enclosure



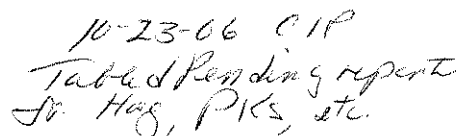
LOWELL TERRACE ASSOCIATES
HYPOTHETICAL SALE AND LIQUIDATION ANALYSIS
AS OF AUGUST 1, 2006

PROJECTED CASH AVAILABLE UPON LIQUIDATION

Estimated Cash and Value of Marketable Securities	150,000
Net Sale Proceeds - See Below	<u>1,196,150</u>
Estimated Cash Balance and Marketable Securities Value	1,346,150
Projected NH Business Profits Tax	(96,484)
Payoff Balance on \$1,250,000 Portion of Loan	<u>(515,536)</u>
Net Cash Available for Distribution	734,129
City's Equity Interest	<u>50.0%</u>
City's Equity Entitlement	<u><u>367,065</u></u>

HYPOTHETICAL SALE OF PROPERTY

Gross Sale Proceeds	1,255,800	Based on Assessed Value
Third-Party Commission @ 4%	(50,232)	
Real Estate Transfer Tax	<u>(9,419)</u>	.75% x 1,255,800
Net Sale Proceeds	1,196,150	
Adjusted Tax Basis of Property	<u>(61,040)</u>	
Projected Gain on Sale of Property	1,135,110	
NH Business Profits Tax Rate	<u>8.5%</u>	
Projected NH Business Profits Tax	<u><u>96,484</u></u>	



I N C O R P O R A T E D

City of Manchester

Prop.#:	06007062SO
Date:	7/25/2006
S/O #:	
D/B:	

Attention	Title	Telephone and Extension	Fax	
Mr. Red Robidas	Security Manager	603-624-6543	603-628-6065	
Mailing Address A	Mailing Address B	City	State	Zip Code
One City Hall Plaza	Human Resources	Manchester	NH	03101
E-Mail Address:	rrobidas@ci.manchester.nh.us			

the following system/service:

CCTV System

Site Bldg Name	Site Street Address	Site City	State	Zip Code
City of Manchester	One City Hall Plaza	Manchester	NH	03101
Site Contact Person	Site Telephone and Extension:	Site Fax	Salesperson	
Mr. Red Robidas	603-624-6543	603-628-6065	Stacey A. Oikle	

[illegible]

Notes:

Equipment Investment:	11,076.00
Installation:	1,560.00
Total Investment:	\$12,636.00

Applicable Sales Tax And
Permit Fees Not Included

Warranty: The above equipment and installation carries our **36-month** warranty, covering all PARTS, LABOR and TRAVEL. This warranty does not apply to equipment failure or services rendered due to misuse, tampering, operator error or Acts of God.

Terms:	Deposit:	None Required	\$0.00
	Balance:	Due 30 Days from Completion of Work:	\$12,636.00

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers fully covered by Workmen's Compensation insurance.

Note: This proposal may be withdrawn by us if not accepted within: **30 Days**

PELMAC Ind., Inc. Authorized Signature

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ Customer Signature: _____ Title: _____

12 Commercial Court • Auburn, NH 03032 • 800-244-5916 • 603-623-5916 • FAX 603-647-7712

www.pelmac.com e-mail: sales@pelmac.com

"Modern Technology... Old Fashioned Service"

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